



Distance Learning Guide

How to Access the Clever Launch Pad

Most of the resources that students need to access are on the Clever Launch Pad.

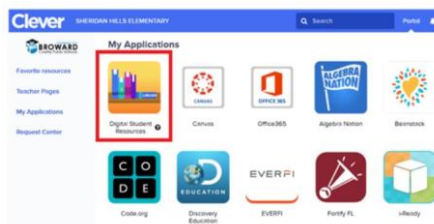
1. Go to <http://sso.browardschools.com> where you will be taken to the Clever login page. Click on “Log in with Active Directory”.



2. You will be taken to the Active Directory login page shown below. This is the same sign on page that you have been using for Office365, Pinnacle, Canvas, and Clever.



3. Username: Your Student 06 number
4. Password: Use your Active Directory password. (HAS NOT CHANGED)
5. You will see your launch pad resources



How to Access the Canvas Platform

All students learning will center around the Canvas Platform.

1. On the Clever launch pad click on the Canvas icon.



2. Select the course you want to interact with from the Canvas dashboard.
3. Navigate and complete the content assigned by your teacher.

Hawks: What To Do and When

As we move towards distance learning, what to do to keep you on schedule with your learning.

Now through April 2nd, 2020

Quarter 3 Grades will close on April 2nd, 2020

- ✓ Log into Canvas once per day to see if there are any announcements regarding make-up work for 3rd quarter from your teachers.
- ✓ Monitor Pinnacle to identify what missing assignments from the past few weeks can reasonably be submitted before the close of the 3rd quarter on 4/2/2020. Contact your teacher via email, Remind, or Canvas to develop a plan to submit missing work. Your teacher's email address is listed on the syllabus page of their Canvas course and also on the school website under "Contact", click on "School Staff Directory".
- ✓ Make sure you can access all the required online resources and platforms that your teacher will utilize for instruction.

April 6th, 2020 and Onward: Follow the Hawk's On-Line Learning Schedule below:

NOTE THAT EVERY STUDENT MUST LOG ONTO EVERY TEACHER'S CANVAS PAGE ON EVERY DAY! The below is a managed schedule for virtual time with specific teachers/school-wide plans.

	Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
7:45-8:15	Hawk Weekly Virtual Message Log on to Canvas and prepare for the day.	Cyber Cafe	Virtual Story Time with our Literacy Coach: Ms. Ruddy	Log on to Canvas and prepare for the day.	Cyber Cafe
*8:15-9:00	*Virtual/Digital Reading	*Virtual/Digital Reading	*Virtual/Digital Reading	*Virtual/Digital Reading	*Virtual/Digital Reading
9:00-11:00	**Virtual ELA	**Virtual Math	**Virtual SS	**Virtual Science	**Virtual SEL/Mental Health
11:00-11:30	Work on necessary course assignments	Work on necessary course assignments	Work on necessary course assignments	Work on necessary course assignments	Work on necessary course assignments
11:30-12:15	Lunch	Lunch	Lunch	Lunch	Lunch
12:15-1:00	IXL-Math	I-Ready ELA	IXL-Math	I-Ready ELA	Your choice I-Ready or IXL
1:00-2:00	Elective Time: Log on to your elective teachers' course	Elective Time: Log on to your elective teachers' course	Recess! Play outside or inside for one hour! (P.E. all kids)	Elective Time: Log on to your elective teachers' course	Recess! Play outside or inside for one hour! (P.E. all kids)
2:00-2:30	Homework time/Individual ESE Support/Consultations	Homework time/Individual ESE Support/Consultations	Homework time/Individual ESE Support/Consultations	Homework /Individual ESE Support/Consultations time	Homework time/Individual ESE Support/Consultations

**For the 8:15 to 9:00 time slot: Students that have an assigned reading teacher will log onto their reading teacher's CANVAS course during this time. Students that do not have a reading course should be reading the novel assigned by their Language Arts teacher. Log onto the Novel Study Canvas course given to you by your Language Arts teacher.*

*** Log on to your teachers CANVAS course and they will list for you what time to log on to their Virtual Course. Keep in mind that some teachers teach multiple grade-levels/curriculum, therefore you may be scheduled from 9-10 or 10-11 depending on your curriculum course.*

Notes:

1. Teacher/Staff office hours will be 8-11 A.M. daily Mondays through Fridays. They will be available through email and CANVAS during these times on each day.
2. All students will earn at least 1 grade weekly from each of their teachers. These grades will come from teacher assigned work, I-Ready, IXL as assigned by their teachers of record.
3. This is the schedule the school will be following together. However, when a subject area is listed above they are to log into their assigned teacher for the work...*example: Virtual ELA: each child would log into their teachers' Virtual ELA Course for that time.*
4. Student absences should continue to be called in to our absentee line. If a teacher is absent a sub will be present for their on-line course.
5. Contact your child's grade-level administrator with any questions.
6. Although each curriculum is virtually offered once per week, students will be working within each course at least two times per week. Each teachers CANVAS course should be accessed daily. IXL and I-Ready give daily math and literacy practice/learning.
7. Course recovery for students that have fallen behind must be completed in addition to weekly work. Please contact our School Counseling Director Chandra.w.lee@browardschools.com with any questions regarding course recovery.

You may also email your grade level administrator with any questions:

Grade 6: b.decembert@browardschools.com

Grade 7: deirdre.benka-coker@browardschools.com

Grade 8: dacyany.ibarrondo@browardschools.com

ESE/SVE/Special Needs: jerelle.robinson@browardschools.com

Please note that our On-Line Instructional Coach is Ms. Sasha Behm and she can be reached at sasha.behm@browardschools.com or contact our Principal Mrs. Gurreonero @ Melissa.gurreonero@browardschools.com .